

United States Government

**Department of Energy**  
Oak Ridge Operations Office

# memorandum

DATE: October 5, 1999

REPLY TO  
ATTN OF: AD-442:Billups

SUBJECT: **FISCAL YEAR 2000 BUYOUT INQUIRY FOR ALL OAK RIDGE OPERATIONS  
OFFICE EMPLOYEES**

TO: All ORO Employees

With the passage of the Fiscal Year 2000 Appropriations Bill, we are facing funding challenges in all of our program direction accounts. Since these accounts fund Federal employee salaries among other activities and services, Oak Ridge Operations Office (ORO) managers will be meeting next week with planning and budget staff to discuss the status of these accounts and identify various options to reduce costs.

ORO has requested authority to offer 20 buyouts between October 1 and December 31, 1999, but we may not receive notification of approval of our request for several weeks. At this point, however, we need to get a sense of how many employees would be interested in receiving a buyout if and when we receive Office of Management and Budget approval.

If the buyout authority is granted and you would be seriously interested in the buyout, please respond to me and specify the earliest date on which you could leave the payroll within this window. Responses may be sent via e-mail, telephone, or hard copy. This request for information and your response do not obligate you or ORO in any way. Please respond by close of business October 8, 1999.

Lois Jago, Chief  
Personnel and Management  
Analysis Branch