

DETAILS OF THE CFC BASKET AUCTION



Filled baskets should be delivered to the Human Resources Division in **Room 108** of the 545 Oak Ridge Turnpike Building no later than **10:00 a.m.** on **November 5, 2012**. Two typed lists of basket contents should accompany each basket, one attached to the basket and one for the auctioneer. *Please do not list the value of basket contents.* Please bring the auctioneer copy to Lisa Bost in Room 108 along with the basket. As a reminder, alcoholic beverages are not permitted at the Oak Ridge Office Complex.

The baskets will be displayed for everyone to view on **November 5, 2012**, from **11:00 a.m. until the morning of November 6, when the baskets will be moved to stage them for the auction.**

The Auction will be held in Conference Room 200 on the second floor of the 545 Oak Ridge Turnpike Building on **Tuesday, November 6, 2012, at 2 p.m.** with Auctioneer Bear Stephenson of Stephenson Realty and Auction presiding.

Potential bidders should pick up a bidding number when they arrive for the auction. Please arrive early, seating is limited.



Remember, all proceeds from this auction will directly benefit the agencies supported by the Combined Federal Campaign!