

The recent ISO 9001 Quality Systems Baseline Review identified a few areas where SCMS was in need of some supplementary information and guidance to demonstrate better compliance with the Office of Science's Quality Assurance commitments: ISO 9001. The review also disclosed that recent SCMS changes to quality document procedures were not well-known to all employees.

Below is a summary of the new topic areas that have been incorporated into SCMS:

- Control of Documents;
- Records;
- Customer Feedback/Customer Satisfaction;
- Preventive Action; and
- Control of Nonconforming Products.

Of special note, SCMS was modified in December 2009 to address control of non-SCMS documents, such as office specific procedures, desk references, etc. This new protocol applies to all ORO elements, and can be found in the Document Control Management Subject Area (Procedure 7: *Control of Non-SCMS Documents* procedure, which is used in conjunction with Procedure 1: *Identifying Controlled Documents*).

Currently, the SCMS web site offers several options for employees to learn of changes to the system including a "What's New" section and an RSS feed. The RSS feed requires employees to perform a quick sign-up, but will provide real-time updates on any changes to the system.