

**OFFICE OF HUMAN CAPITAL MANAGEMENT
OFFICE OF INNOVATIONS AND SOLUTIONS
ENTERPRISE TRAINING SERVICES, HR-21**

Lunch and Learn: A Day in the Life of DOE's
Senior Executive Service

In anticipation of and to promote the Department of Energy's announcement of the Senior Executive Service Candidate Development Program, we are encouraging all GS-14s and GS-15s to experience:

**An SES Panel Presentation
"A Day in the Life of an SES Manager"**

Agenda

A typical day at the office
Challenges you will encounter
What it takes to become part of the SES
Perks for the Executive Service
The journey and the experience
Pre-requisites --Executive Core Qualifications
Questions and Answers

Please feel free to bring your lunch.

Date/Time:

April 3, 2007

11:30 am - 1:00 pm (Eastern) Live

Location:

Rooms B 10-12, Federal Office Building

Call-in number:

If you can't make it to the video teleconference you can call 301-903-7082.

There are 100 lines available, please call in early.

Questions:

Don Sepe at 202-586-1242 or Donald.sepe@hq.doe.gov
Karen Lerma at 202-834-5079 or Karen.lerma@hq.doe.gov