

This is a reminder that the Annual Combined Federal Campaign Basket Auction will take place on October 31, 2007. If your organization plans to submit a basket to be auctioned, please contact Lisa Bost at 576-0130 with the number of baskets your organization will be submitting and the themes of the baskets.

All baskets need to be placed in Conference Room 1205 by 3:00 p.m on October 30, 2007. **Please make sure that all baskets have an itemized list of basket contents attached to each basket.** Also, furnish an extra copy of the itemized list to the Federal Human Resources Branch to be used by the auctioneer during the auction. If your organization has baskets that are completed before October 30, 2007, they may be taken to Room 1221 for storage.