

2011 Federal Employee Occupational Safety and Health Annual Training Course

Course Start Date: May 5, 2011

Course Completion Date: June 6, 2011

Available through the Department of Energy Online Learning Center

Course Title: 2011 FEOSH Annual Training Course

Audience:

The Department of Energy (DOE) Annual Federal Employee Occupational Safety and Health (FEOSH) Safety Training course is **mandatory** for all current and newly hired DOE Federal employees. A separate orientation course is also available for newly hired employees.

Requirements:

FEOSH program requirements were established by Presidential Executive Order 12196, by Federal law (Section 19(a) of the Occupational Safety and Health Act of 1970, as amended), and under Federal regulations (29 Code of Federal Regulations 1960 Elements for Federal Employee Occupational Safety and Health Programs). Each Federal agency is required to develop and implement a safety and health program designed to protect its Federal workforce from workplace hazards, illnesses, and injuries.

DOE is utilizing standardized training to support our compliance with this vital safety and health mandate and has made it available via the Online Learning Center (OLC²) at <https://olc2.energy.gov>.

Description:

Federal employees must be aware of hazards in their workplaces that may potentially cause injury or illness. The FEOSH Annual Training provides pertinent information and resources for employees about workplace hazards and how these hazards are to be reported. DOE employees who are well informed about the hazards they face are more likely to follow safe work practices and report workplace hazards to the appropriate safety and health personnel. When employees participate in identifying and controlling hazards, the overall level of safety and health in the workplace and at home is greatly improved.

Topics for this year's training cover timely issues and concerns. They were developed around the Presidential Executive Order, "Federal Leadership on Reducing Text Messaging While Driving," and the President's POWER Initiative for reducing workplace injuries and illnesses. All employees are required to complete modules 1 and 2. However, supervisors and managers are also required to complete an Office of Workers' Compensation Program Refresher (module 3).

Instructions for Access:

This course is available through the OLC² for DOE Federal Employees at Headquarters and Field sites.

Employee Access:

To access the 2011 FEOSH Annual Training on the OLC², use the following link: <https://olc2.energy.gov>. Once you have logged in, the 2011 FEOSH Annual Training will appear in the Learning Plan section of your account, as well as in the “New Items” section located at the bottom right-hand side of the OLC² Welcome page.

(NOTE: DOE Federal employees can also access the OLC² directly from ESS without a separate username and password. Log onto ESS as normal and click “Access Energy Online Learning Center” under the ESS Training menu. Another screen will open and you will need to click the “Connect to OLC²” button on the bottom of the page which will take you to your personal OLC² Welcome page.

Once selected, the optional OLC² desktop system configuration checker under “Helpful Links” on the OLC² Welcome page will perform a check for system compatibility. Contact your IT support office if the configuration checker identifies any problems that “fail” your computer’s set-up to use the OLC².

Length: 40 minutes (Modules 1 & 2 for ALL employees)

Length: 40 minutes (Module 3 for supervisors and managers)

NOTE:

If there are any questions about the purpose or intent of this course, please contact your Training Coordinator. Your feedback and suggestions for improving future training are appreciated.

If you have any technical questions, please contact the OLC² Helpdesk at energyolc@hq.doe.gov.

If you are a DOE Federal employee and do not have an OLC² login, please contact your Local OLC² Administrator (list located under “Helpful Links” on the OLC² login page) or by e-mailing energyolc@hq.doe.gov.

If you have forgotten your Learner ID or password, you can have your Learner ID or password sent to you via email by clicking the “Forgot Your Learner ID?” or “Forgot Your Password?” links located on the OLC² home page.

For more information on course registration, visit <https://olc2.energy.gov>.