

With my tenure as Secretary of Energy drawing to a close, I will be hosting an all-hands meeting on Wednesday, January 14, 2009, at 1:00 p.m. (EST) that will be broadcast DOE-wide. All field elements will make appropriate arrangements for federal and contractor employees to watch the broadcast live.

Following the all-hands meeting, I invite all interested headquarters federal and contractor employees to have a photograph taken with me in my office.

It has been an honor to serve alongside you for the past four years. I hope you will join me for this final event.

**For Headquarters:**

The Secretary will address employees in the Forrestal Auditorium, Room GE-086. The Secretary's address will also be broadcast on closed circuit televisions located in Rooms GJ-015, 7E-069, and 8E-089 of the Forrestal Building; and in the main auditorium and Room A-410 of the Germantown Facility. Simultaneously, the Secretary's address will be telecast on Channel 3 in the Forrestal Building and Channel 97 in the Germantown Facility.

**For the Field:**

Broadcast coordinates for the field locations have been sent to the Office of Public Affairs (202) 586-4940 for distribution.

**Photographs with the Secretary:**

Headquarters federal and contractor employees who wish to have their photograph taken with Secretary may do so from 1:45 p.m. until 5:00 p.m. A line will form outside the Secretary's office on the seventh floor of the Forrestal north building.