

Security Spotlight



Assistant Manager for Security and Emergency Management

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REMOVAL OF CLASSIFICATION MARKINGS

Personnel should never remove classification markings from a document without first checking with the Classification Office.

The vast majority of documents in the DOE must be reviewed by a person licensed by Headquarters before their classification markings can be removed.

If you work in a non-secure area and come across a document with classification markings, please contact the ORO Classification Office as soon as possible at 865-576-0754.

Wherever you work, if you come across a document with classification markings partially crossed out, missing a declassifier's sign-off, or the document has no markings and you know or suspect it contains classified information, contact the Classification Office.

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