

# memorandum

DATE: March 27, 2003

REPLY TO

ATTN OF: AD-442:Kent

SUBJECT: **SOLICITATION OF INTEREST – DEPUTY SITE MANAGER FOR OAK RIDGE NATIONAL LABORATORY, GS-15**

TO: All ORO Employees

The Office of Assistant Manager for Laboratories has a vacancy for a newly established Deputy Oak Ridge National Laboratory (ORNL) Site Manager position. The incumbent of this position will assist in the administration of contracts; provide operational oversight; manage scientific and technical programs; and evaluate contractor performance for ORNL and the Oak Ridge Institute for Science and Education contracts. This position is included in the Technical Qualifications Program (TQP) and is designated a Senior Technical Safety Manager. The selectee must complete the TQP requirements and maintain certification to remain in this position.

Consideration for this position will be given to employees who are currently at the GS-15 grade level who meet qualification requirements as an Engineer or Physical Scientist as defined in the Group Coverage Qualification Standard for Professional and Scientific Positions. If you wish to be considered for reassignment to this position, please submit a statement of interest and a one to two page narrative expressing why you are interested in this position to Michael Blaylock, Human Resources Specialist, AD-442, by Wednesday, April 2, 2003. A resume is not required but may be submitted if you so desire.

If you have any questions regarding this solicitation of interest, please contact me at 576-0673 or [kentmm@oro.doe.gov](mailto:kentmm@oro.doe.gov).

  
Melanie M. Kent, Chief  
Personnel and Management  
Analysis Branch