

# Paducah Gaseous Diffusion Plant Site Specific Advisory Board Meeting Minutes

*November 21, 1996*

The November 21, 1996, SSAB meeting took place in the Department of Energy (DOE) Site Office conference room at 6:00 p.m.

The following board members were present: Nola Courtney, Mark Donham, David Fuller, W.G. Harvey Sr., Vicki Jones, Ronald Lamb, and Connie Sykes. Ex officio members present were: Todd Adams, Carlos Alvarado, Wayne Davis, Carl Froede Jr., and Annette Hayden. Also present were: Jeannie Brandstetter, Teresa Fields, Missy Howell, John Jenkins, and Todd Mullins.

The agenda for this meeting was read and discussed.

The meeting minutes from the October 24, 1996, meeting were read and approved by consensus.

Jeannie Brandstetter reported that Dennis Hill was working to finalize Steve Kay's contract with hopes of it being in place by the first of the year.

The next item was to discuss whether or not to cancel the December meeting due to the holidays. It was decided by consensus that the December meeting should be canceled.

Nola Courtney reported on the Membership Drive. She has gone back to the applications to try to find applicants that would fill the areas needed. The areas needing to be filled were Public Official from McCracken County, Public Official from Ballard County, Organized Labor Unions other than Oil, Chemical, and Atomic Workers (OCAW), and Contractor and Subcontractors not in management. It was suggested to do a story in the local paper to get information out on what the SSAB is and to specify what categories needed to be filled. Rev. Harvey offered to help with finding a McCracken County Official.

The next item for discussion was the committee appointments and they were as follows:

Committee	Members
Nominations/Membership .....	Nola Courtney, Rev. Harvey, and David Fuller
Community Outreach .....	Connie Sykes, Carl Froede, Annette Hayden, Ronnie Lamb, John Volpe
Budget and Finance .....	Jimmie Hodges, Wayne Davis, and Vicki Jones
Policy and Personnel .....	Mark Donham
Training and Programs .....	Jimmie Hodges, Annette Hayden, Carl Froede, John Volpe

Following the committee appointments the Federal Register Requirements were discussed. It was decided by consensus that the meeting minutes will be approved at the next monthly meeting and then be sent to EM-22. It was also discussed that notices of the monthly meetings should be sent in to be

published in the Federal Register. The need for an Administrative Record (AR) was then discussed. It was decided that the AR should be kept at the document center in Kevil and the Paducah Public Library. Jeannie will take action to get the AR together.

The next item on the agenda was budget and finance. It was stated that Steve Kay's contract should be in place by the January meeting. There will be more discussion on the budget in the January meeting.

The next agenda item was meeting locations. It was decided that the Paducah Public Library would be the next meeting place. Location rotation was discussed including the West Kentucky State Vocational Technical School, the Fish and Wildlife Clubhouse, DOE Office, and Lockheed Martin Energy System Kevil Office. It was decided that the January meeting would have the Rocky Flats Advisory Committee on the agenda.

Due to time constraints, a presentation was made by Diane Cutler who is the community relations specialist for the company EN SAFE. Ms. Cutler distributed a questionnaire to the board members regarding the community relations plan as part of the Federal Facilities Agreement (FFA). The community relations plan will be released 180 days after the FFA is finalized.

The ESD on the NW Plume Treatment Facility was discussed with members deciding to meet on December 2, 1996, at the DOE Site Office from 6:00 p.m. to 8:00 p.m. The purpose of the meeting will be to comment on the ESD. Mark Donham will request an extension of the comment review period. There will be a short presentation made by DOE.

The meeting was adjourned. There was a discussion about the different stages of a CERCLA document by Carl Froede for those attendees who could stay longer. A flow chart of this is attached.

Tentative Agenda for January 16, 1997, meeting:

- Rocky Flats visitors
- Update on membership drive
- Steve Kay's contract
- WAGs 1 & 7 presentation
- Budget
- Status on FFA
- Feedback of December 2, 1996 subcommittee meeting