



Department of Energy

Oak Ridge Office
P.O. Box 2001
Oak Ridge, Tennessee 37831

June 4, 2010

Mr. Ron Murphree, Chair
Oak Ridge Site Specific Advisory Board
Post Office Box 2001
Oak Ridge, Tennessee 37830

Dear Mr. Murphree:

RESPONSE TO RECOMMENDATION LETTER 184: RECOMMENDATION TO ESTABLISH A PROCEDURE FOR SPECIALLY-CALLED PUBLIC MEETINGS

Thank you for your recommendation to the Department of Energy (DOE) concerning the planning of specially-called public meetings. While we believe these meetings will be very infrequent, having this procedure in place will help ensure quick notification of the board and the public.

The following two suggestions are provided to ensure the notification process is in line with federal public notification policies for holding public meetings of local interest, and to provide the board assistance quickly.

Procedure step #2, should reflect that the Site Specific Advisory Board support staff will contact the DOE Liaison and/or the Federal Coordinator in the initial notification to the Executive Committee.

Procedure step #4, when the initial meeting notification is made to the entire board, public notification should also be provided to the local newspapers.

We are hopeful that no incident will ever occur that necessitates the use of this procedure, but appreciate the time and effort that you have invested in this procedure.

If you have questions or if we can be of further assistance, please contact me at 576-0742, Pat Halsey at 576-4025, or David Adler at 576-4094.

Sincerely,

A handwritten signature in black ink, appearing to read "John R. Eschenberg".

John R. Eschenberg
Assistant Manager for
Environmental Management

cc:
Catherine Brennan, EM-13
Melissa Nielson, EM-13
Connie Jones, EPA, Region 4
John Owsley, TDEC, Oak Ridge