



**Executive Committee  
Meeting Minutes  
Tuesday, March 5, 2013, 5:30 p.m.  
DOE Information Center**

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**Committee Members Present**

Bob Hatcher  
Dave Hemelright, Vice Chair  
David Martin, Chair  
Scott McKinney

**Others Present**

Dave Adler, DOE  
Pete Osborne, ORSSAB support office

**Absent**

Chuck Jensen, Secretary  
Greg Paulus  
Corkie Staley

**Board Officer/DOE Comments**

Mr. Martin said he received a copy of a letter from DOE to Governor Haslam today outlining general effects of the sequestration to DOE operations in Tennessee. Mr. Adler said that the letter spoke mostly to the National Nuclear Security Administration and not so much about the Environmental Management (EM) program. It looks like the effects for EM will be on the work at East Tennessee Technology Park.

**Monthly Board Meetings**

February 13 Review - The committee discussed the presentation on the FY 2015 Oak Ridge EM budget and prioritization. Mr. Adler said the follow-on discussion scheduled for today's Board Finance & Process Committee had been postponed. That should not be a problem for the SSAB, however, because timing is not as critical this year as in the past. Oak Ridge EM will probably not submit its 2015 request to Headquarters until the end of April because of all the irregularities in the budget process this year.

March 13 - The committee reviewed the meeting agenda (Attachment 1) and the "Recommendation on Remaining Legacy Materials on the Oak Ridge Reservation" (Attachment 2). The committee also reviewed a set of comments provided on the recommendation by Alfreda Cook (Attachment 3).

Mr. Martin said he would prefer to send the recommendation forward to the board as written and have Ms. Cook present her changes then. The committee agreed and voted to send the recommendation forward to the board for consideration of approval. Mr. Hatcher said he would inform Ms. Cook about the plan for her comments during a teleconference to be held Wednesday morning.

**Committee Reports**

Board Finance & Process - No report. The current costs table was distributed as Attachment 4.

EM - Mr. Hatcher reported that at its February meeting the committee discussed the recommendation on legacy materials. In March the committee will get an update on the Molten Salt Reactor Experiment.

Public Outreach - Mr. McKinney reported that during its February teleconference the committee heard updates from the various issue managers. Alfreda Cook reported that she met recently with Tony Sims of DOE and took a whole morning driving the periphery of the Oak Ridge Reservation taking photos of stream posting signs. Her plan is to find out what signs are out there and who posted them, and then develop a public

information brochure about them. She has asked committee members to offer suggestions on the brochure's title.

A touch-screen monitor has been ordered for the new waste management display in the ORSSAB exhibit at the American Museum of Science and Energy.

A sufficient number of board members have volunteered to staff the ORSSAB booth at the Oak Ridge Earth Day event, so planning for the event will proceed.

Mr. McKinney and Scott Stout met recently to discuss inviting legislators and other VIPs to the monthly board meetings. Mr. Stout has developed a comprehensive list of individuals, and contacts with them will begin soon. During the February teleconference, Mr. McKinney verified the protocol for contacting legislators with the Public Outreach Committee's DOE liaison. Mr. McKinney was reassured that it is acceptable to contact these individuals but just not to meet with them privately.

Mr. McKinney said that comments on the board's Public Environmental Survey had been received recently from the Office of Management and Budget, and he asked if the Executive Committee should be involved in responding to them. Mr. Osborne said that some of the comments were minor, and others pointed out legitimate inconsistencies in the survey. He addressed the comments in the space of an hour and sent them back to OMB. Mr. Osborne said he would share the comments and his response with Mr. McKinney and Jan Lyons, who is the Public Outreach Committee's issue manager for the survey.

Stewardship - Mr. Martin reported that at its February meeting the committee learned that Mr. Adler will be the DOE point of contact for long-term stewardship issues at the Oak Ridge Reservation. This is a function separate from that performed by the Stewardship Committee's DOE liaison.

The committee has been working on a fact sheet for long-term stewardship following transition of a site from EM to the site landlord. Discussion of the fact sheet was deferred to the next Stewardship Committee meeting.

### **Other Business**

Student Representatives - Mr. Hatcher asked if the student representatives' attendance at board and committee meetings was an issue and if they were being adequately engaged in board activities. Mr. Osborne said he would follow up with their mentor about it.

Membership - The committee reviewed a table showing membership changes for the year (Attachment 5).

Chairs Meeting Issues - The committee discussed suggestions from the ORSSAB standing committees for issues to be discussed at the spring chairs meeting (Attachment 6). Mr. Osborne noted that no issues had been provided by the Board Finance & Process Committee because their meeting this month had been canceled. He recommended that since the issues are not due to Headquarters until April 5, that discussion be postponed until the Executive Committee's March 28 meeting. The committee agreed.

Mr. Hatcher remarked that the Public Outreach Committee's achievement on the stream postings brochure is important and should be discussed at the upcoming chairs meeting. Mr. Martin wondered if the brochure (or a mock-up) could be taken to the meeting. Mr. McKinney said he would find out.

### **Action Items**

*Open*

1. Staff will send Office of Management and Budget comments on the Public Environmental Survey and his response to Mr. McKinney and Jan Lyons.

2. Staff will follow up with the board's student mentor about the students' attendance and engagement in board activities.
3. Mr. McKinney will find out if the stream postings brochure or a mock-up could be ready in time to be taken to the spring chairs meeting.

*Closed*

None.

**Next meeting**

Thursday, March 28, 5:30 p.m., at the DOE Information Center

Attachments (6). Available upon request from the ORSSAB support office.